

Daily Scrum Meeting Minutes:

Attendees: Anthony Yi, Tejash Pradhan, Victoria Riley, Levis Vazquez, Erika Pita

Start time: 7:00pm

End time: 7:15pm

Anthony Yi:

- How many hours did I work since the last meeting?
 - 2
- What was done since the last scrum meeting?
 - Met with the team to decide what the final form of the project should be. It was decided to be a android app.
- What is planned to be done until the next scrum meeting?
 - Explore more features
- What are the hurdles?
 - None

Tejash Pradhan:

- How many hours did I work since the last meeting?
 - 2
- What was done since the last scrum meeting?
 - Decided on all the features that we will include on our project with the entire team and conducted a vote to see what we all decided upon.
- What is planned to be done until the next scrum meeting?
 - Check results from poll and move forward with project
- What are the hurdles?
 - None

Victoria Riley:

- How many hours did I work since the last meeting?
 - 2
- What was done since the last scrum meeting?
 - Finished feature list for team to narrow down MVP-plus features to move forward in the next sprint
- What is planned to be done until the next scrum meeting?
 - Prepare for sprint 2
- What are the hurdles?
 - None

Levis Vazquez:

- How many hours did I work since the last meeting?
 - 2
- What was done since the last scrum meeting?

- Created a rough conceptual data model
- Identified key data points for assets (serial number, owner, status, lifecycle dates)
- Discussed audit logging and change tracking requirements
- What is planned to be done until the next scrum meeting?
 - Evaluate potential technology stack options
 - Discuss cloud vs on-prem deployment considerations
 - Start outlining a high-level system architecture
- What are the hurdles?
 - None

Erika Pita:

- How many hours did I work since the last meeting?
 - 2
- What was done since the last scrum meeting?
 - Organized the label generation feature into simple steps and reviewed how it would fit into the overall asset management process, from asset creation to label generation and usage.
- What is planned to be done until the next scrum meeting?
 - Begin implementing the feature by setting up the initial code structure and preparing the logic needed to generate labels.
- What are the hurdles?
 - None